

# Summer 2019 – Trips for Nassau Church Youth

When you register your child for an NPC Trip you are making a financial commitment to Nassau Presbyterian Church and your signature here indicates that you have read and understand the refund and cancellation policy on the reverse.

\*Participant Name: \_\_\_\_\_ \*Age on departure date: \_\_\_\_\_

Participant Email: \_\_\_\_\_

Participant Cell: \_\_\_\_\_ \*T-Shirt Size: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Parent Cell: \_\_\_\_\_

Parent Email: \_\_\_\_\_

\*Parent Name: \_\_\_\_\_ (please print)

\*Signature: \_\_\_\_\_ \*Date: \_\_\_\_\_

Please fill out a separate form for each participant. A Family may send multiple forms with one check for the total amount.

\* Required fields for each form – one form per family must have all fields completed.

✓ TRIP NAME (minimum age)	2019 DATES	ACTIVITY FEE (estimated, based on 2018 fees)	TRANSPORTAION	DEPOSIT
<input type="checkbox"/> NorthBay (rising 7 <sup>th</sup> – 9 <sup>th</sup> grades)	Thu, 6/27 – Mon, 7/1	<b>\$400</b> <i>(lodging, meals at camp, camp fee)</i>	Rental Van <i>(subsidized by Nassau)</i>	<b>\$200.00</b>
<input type="checkbox"/> Appalachia Service Project (14)†	Sun, 7/7 – Sat, 7/13	<b>\$400</b> <i>(lodging, meals on site, site fee)</i>	Rental Van <i>(subsidized by Nassau)</i>	<b>\$200.00</b>
<input type="checkbox"/> Taizé Community (15+)	See separate flyer and deposit form.			
Donation to the Andrew Wise Fund: <i>(description on the reverse)</i>				\$
Total enclosed with this form:				\$

†Some spots at ASP are available for 13 year-olds who have completed 8<sup>th</sup> grade, contact Mark Edwards before registering.

◆Arrival and Departure windows will be communicated with the formal registration forms, do NOT book airfare until you have these details.

Allergies, diet requirements, physical restrictions and/or additional concerns (please be specific):

Please return this form along with a check (made out to “Nassau Presbyterian Church”) for the deposit amount to the church office (Attention: Lauren Yeh) by **Sunday, February 3, 2019**, after which spots will be opened to interested parties outside of Nassau. There are a limited number of spots available on each trip; register early to reserve your spot!

Scholarships are available, contact Mark Edwards for more details.

Please review the important information on the reverse.

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## Important Information:

**BALANCE DUE** – Due Date will vary by trip and will be communicated with the formal registration forms from the sponsoring groups (Young Life & ASP). If you register after the balance is due, the entire amount is due within a week of registration unless you make other arrangements with Mark Edwards.

**REGISTRATION FORMS** – A packet of registration forms along with a packing list and other important information about the trip will be prepared for each participant as soon as all the information has been received by the church. Each trip may have multiple forms that must be filled out completely and signed by a parent/guardian. Some forms require notarization. We regularly hold a forms & payment day one Sunday in the spring to handle this at the church free of charge. Be on the lookout for this announcement. Some trips require a recent (within 9 months of departure date) physical and physician's signature. Please be sure to read the instructions carefully when you receive these forms paying special attention to all due dates.

**REFUND AND CANCELLATION POLICY** – Cancellation charges reflect the many expenses Nassau Presbyterian Church ("NPC") cannot recover if you cancel, even if you must do so due to illness, injury, or personal emergencies. These fees are not meant to be punitive. The charges made reflect the expenses NPC has incurred in administering your reservation and planning for your participation. We recognize that the majority of those who cancel their reservations do so out of necessity. Please note that we are not able to process a refund for any unused portion of your trip, not arriving, arriving late, or leaving the trip early.

In the unfortunate event that you must cancel your trip, your refund will be determined according to the following formula (which is based on when final payments are due to each organization):

<u>REFUND</u>	<u>NORTHBAY</u>	<u>ASP</u>	<u>TAIZÉ</u>
All but \$50	Before 3/30	Before 2/4	Before 3/20
50% of your deposit	3/30 - 4/28	2/4 - 2/18	3/20 - 4/18
50% of trip fees	4/29 - 5/29	2/19 - 2/28	4/19 - 5/19
No refund	5/30 or later	3/1 or later	5/20 or later

If you have paid in full, we have a waiting list, **and** we can fill your spot from that list, we will process a full refund upon receiving the fees from the replacement traveler. NPC reserves the right to cancel or alter a trip due to unforeseen weather, unsafe conditions, low registrations or other circumstances. On the rare occasion when NPC must cancel a trip, all payments received to date will be refunded, including the non-refundable portion of your deposit. NPC is not responsible for expenses incurred in preparation for any canceled trips, including airplane tickets.

**TRIP INSURANCE** – NPC carries general liability insurance for all sponsored trips. Additional insurance for trip cancellation, medical evacuation, medical emergencies, baggage, etc. is available for purchase. A detailed insurance pamphlet/application will be sent up request. Please refer to the insurance policy for complete details. Contact Lauren Yeh in the church office (609-924-0103 x106, [lauren.yeh@nassauchurch.org](mailto:lauren.yeh@nassauchurch.org)) if you are interested in purchasing additional trip insurance.

**ANDREW WISE FUND** – Thanks to the generosity of the Wise Family and other congregation members we can offer a limited number of partial or full scholarships to youth members who would otherwise not be able to participate. If you would like to contribute to this fund, please indicate the amount in the designated spot below the deposit amounts and include this in your check to the church. Contact Mark Edwards (609-933-7599, [mark@nassauchurch.org](mailto:mark@nassauchurch.org)) to request a scholarship.